



ELITTE INSTITUTE OF ENGINEERING & MANAGEMENTTM

A PINNACLE GROUP OF INSTITUTION

(AN ISO 9001 : 2008 CERTIFIED POLYTECHNIC INSTITUTE) (APPROVED BY A.I.C.T.E. & AFFILIATED TO W.B.S.C.T.E.)

P.O. - Karnamadhampur, P.S. - Ghola (Sodepur), Kolkata - 700 113. Phone - (033) 2595 6125 / 6126. Website - www.petindia.org

NOTICE

Ref : EIEM-PET/Exam/Notice/2020-21/

Dt : 28.09.2020

Sub : Revised guidelines for the external assessment of the theoretical subjects of the final Semester (6th)/year diploma students in the Academic Session of 2019-2020thr' online

All the final year (6th Semester) students of EIEM (Regular/Casual) are hereby informed to follow carefully the following salient features appended by the WBSCTVESD issued vide their Memo No.WBSCTVESD/TED/1/2019-20/1874 dated 23.09.2020 in terms of their online examination scheduled to be held from 5th Oct. 2020 (Monday) from 10-30 AM.

1. Examination will start on and from 05.10.2020 (Monday). Routine for the examinations will be notified as soon as received. Questions for the examinations will be available from the web-portal of the Council's website(webscte.co.in). Council will provide **confidential login password** to the institute **One hour before** commencement of the examinations each day. We will distribute the same password to all our eligible students of final year through E-Mail/WhatsApp/SMS, **30 minutes before** commencement of exam each day by 10-30 AM.
2. For each day Council will provide new password to us. Pattern of questions for the examinations shall remain as almost same as that of previous occasions. Students will have to download the question papers from the web-portal of Council using confidential login password.
3. Students have to write the answers of the questions **in own hand writing** using A4 size pages and put their **full signature** at the bottom of all pages. Each completed answer script must possess a **front page** (A4 size) carrying details of the examinee (specified in the notification). After completion of the exam of each day, students have to upload the scanned copies of their answer scripts along with the front page (**in single pdf form only**) to the same web-portal using the same password. For uploading such, students will get additional 30 minutes after the exam hours. In general, duration of the exam will be **2 hours** for full paper and **one hour** for half paper. Thus total 3 hours will be allotted including 30 minutes each before and after the examinations for full papers & **2 hrs.** for half paper respectively.
4. All the final year eligible students are hereby informed that they must submit their E-Mail id/WhatsApp/Contact no. (Present) to our Students Support Cell positively by 30.09.2020. Students also must ensure that they should pay their due payment, if any, to the institution on or before 3rd Oct. 2020, otherwise defaulter students will not be permitted to appear for final Semester examinations.

(Principal)

Distribution : All the eligible final Sem. Students of EIEM thr' College Website

for Elitte Institute of Engineering & Management

CC : All the faculty members thr' HODs/IC-Exam Cell/M-SSC/Web Manager/DR-A&HR/DR-O