



ELITTE INSTITUTE OF ENGINEERING & MANAGEMENT

A PINNACCLE GROUP OF INSTITUTION

(AN ISO 9001 : 2008 CERTIFIED POLYTECHNIC INSTITUTE) (APPROVED BY A.I.C.T.E. & AFFILIATED TO W.B.S.C.T.E.)

P.O. - Karnamadhampur, P.S. - Ghola (Sodepur), Kolkata - 700 113. Phone - (033) 2595 6125 / 6126. Website - www.petindia.org

DRAFT

NOTICE

Ref : EIEM-PET/Notice/2020-21/

Dt : 27.7.2020

MOST URGENT

**Sub : Alternative Mode of Assessment under the COVID-19 pandemic for the REGULAR & CASUSAL
Diploma Students (Academic Session 2019-20)**

WE have received the notification from the WBSCT&VE and SD under Memo No. WBCTVESD/TED/1/2019/1748 dated 24.07.2020; certain guidelines are to be followed by us.

As per the instructions mentioned above a further detailed instructions is expected to be received by us shortly for further execution. However, internal assessment for the Regular Students of even semester/annual semester will be conducted by the Institutions through online. Therefore, 100% marks on sessional subjects will be awarded to the students by the institution based on their internal evaluation done by the students.

Besides this, we have not imposed any fine towards late payment of due against the students. Considering the above we are going to start the next session for which time has already been started. In view of the above, in order to evaluate from the part of institution and its activities to be performed by us towards promotion, students are hereby instructed to pay their dues immediately to the college otherwise College Authority will have no other option but to take appropriate action towards due payment and the remaining activities will hold to be to be performed by us for the students. Matter may be taken as MOST URGENT please.

For instruct compliance please.

Principal

Elitte Institution of Engineering & Management

Distribution :

All the students of EIEM thr' Website / Web Manager
CC : All HODs / All Sectional Heads / Accounts Officer

CC : Director (A&HR) / Director (O)



WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

[A Statutory Body under West Bengal Act XXVI of 2013]

(Formerly West Bengal State Council of Technical Education)

“Karigori Bhavan”, 4th Floor, Plot No. B/7, Action Area-III, New Town, Rajarhat, Kolkata-700160

Memo No. WBSCTVESD/TED/I/2019-20/1748

Dated, 24 July, 2020

NOTICE

Alternative Mode of Assessment under the COVID-19 pandemic For the REGULAR & CASUAL diploma students (Academic Session 2019-20)

This is to notify that after careful consideration of the safety and security of all students, teachers and staff members of the Diploma Institutions under the prevailing COVID-19 crisis in the State, the WBSCT&VE&SD has decided not to conduct the theoretical (written) examinations in conventional “Pen & Paper” mode and external sessional examinations for the even semesters / annual system of all diploma courses in the academic session 2019-20.

However, considering the career aspects of the diploma students and with the approval of the competent authority, the Council has devised an alternative mode of assessment for the diploma students almost in line with the initial advisory guidelines issued by the UGC and duly endorsed by the AICTE. In the alternative mode of assessment too, distribution pattern of marks for the theoretical subjects shall remain unaltered. However, for the sessional subjects, entire marks will be allotted through internal assessments by the respective Institutes. Salient features of the “Alternative Mode of Assessment” are being furnished here in under.

1. Assessment for REGULAR students of even semesters/annual system:

a) Internal Assessment of Theoretical Subjects: Internal Assessment will be conducted by the Institutions through online mode only, adopting **any one** of the following methods:

- i) Home assignment through E-mail
- ii) Viva-voce through WhatsApp Video Conferencing, Google Meet or any other online platform
- iii) Online examination through online examination software

However, students having no internet facility or smart phone shall be allowed to appear in the viva-voce through telephone call for their internal assessments. For such cases, concerned students have to inform their Institute on prior basis. However, for all annual system diploma courses, above marks shall be awarded on the basis of already conducted internal assessments prior to 23rd March, 2020.

b) Teachers’ Assessment of the theoretical subjects: Students shall be awarded marks for ‘ATTENDANCE’ based on the class attendance of the students before 23rd March, 2020 in the even semester and also, in the last odd semester. For all annual system diploma courses, above marks shall be awarded on the basis of class attendance of the students before 23rd March, 2020 only.

- c) External Assessment of the theoretical subjects:** Marks for external assessment for all theoretical subjects of the eligible students will be calculated based on the average percentage of marks secured by them in the preceding semester/year only. The average percentage of marks of the students will be calculated excluding the best marks and the worst marks obtained by them among all the theoretical subjects of the preceding odd semester/year examinations.

However, for the first year of all annual system diploma courses, above marks shall be awarded on the basis of the performance of the students in the internal assessments conducted by the Institutes before 23rd March, 2020 and keeping parity with the marks awarded to the first year students of previous batches under normal situation.

- d) External Assessment of sessional subjects:** To avoid movement of the teachers and the students under the prevailing Covid-19 pandemic, the Council has decided that the external assessment of sessional subjects for the even semesters/years of all disciplines will be converted to internal assessment. Therefore, 100% marks on sessional subjects will be awarded to the students by the respective Institutions based on the internal evaluation of the assignments done by the students before 23rd March, 2020 and keeping parity with the average marks obtained by the students in the internal part of the sessional subjects in the preceding odd semester /annual system examinations.

However, for the first year of all annual system diploma courses, above marks shall be awarded based on the internal evaluation of the assignments done by the students before 23rd March, 2020 only and keeping parity with the marks awarded to the first year students of previous batches under normal situation.

2. Assessment of BACK papers for CASUAL students of even semesters/annual system:

Assessment of the BACK papers of the even semesters/annual system for all eligible students will be done on the basis of the average percentage of marks of the theoretical subjects obtained by the concerned students in the respective even semesters(s)/part(s) of their back paper(s) last appeared as Regular or Casual student. The average percentage of marks of such students will be calculated excluding the best marks and the worst marks obtained by them among all the theoretical subjects of the respective semester(s)/part(s).

3. Online Application and Payment of Fee for the Alternative Mode of Assessment

All eligible diploma students have to fill-up online application form for the alternative mode of assessment for the even semester subjects through Council's website. Eligible students have to fill-up online application forms for REGULAR and/or CASUAL appearance (for BACK papers) separately by paying alternative assessment fee. A notice will soon be given in the Council's website (www.webscte.co.in) regarding details of the form fill-up by the students.

The REGULAR students except for the Diploma Course in Hotel Management & Catering Technology (HMCT), will have to pay an 'Alternative Assessment Fee' of Rs.200/- (Rupees

two hundred) only per student per semester through online mode (Debit Card, Credit Card, Net Banking or UPI) for the alternative mode of assessment. For all CASUAL students and students of the Diploma Course in HMCT, the 'Alternative Assessment Fee' will be on pro-rata basis. After successful payment of the application fee by the students, their names will be available to the respective Institute login for their validation.

Students whose online application for the alternative assessment will be validated by the respective Institutes shall only be considered as eligible candidate for the said assessment and shall be issued admit card online through 'student login'.

4. Scope for improvement of marks

All eligible students have to fill up a declaration form online for the alternative mode of assessment at the time of filling up of the application form. However, if any student is not satisfied with his/her marks obtained in any of the theoretical subjects through the alternative mode of assessment, he/she may appear in conventional examination in "Pen & Paper" mode for the concerned subject(s), only after complete normalization of the prevailing COVID-19 crisis. For such appearance, marks obtained by the students in the appeared examination(s) will be considered as the final marks and result of the concerned students will be modified accordingly. The Council will issue notification related to such special examinations in due course of time after the publication of the results of the alternative assessment for the even semesters.

Students should keep in constant touch with the Council's website (www.webscte.co.in) for further information on the alternative mode of assessment. They are also advised to contact their respective institution for getting detailed information about the alternative mode of assessment.

Alternative mode of assessment is applicable only for the current academic session i.e. 2019-20 and shall not be considered as precedence in future.



Koushik Bandyopadhyay
Senior Administrative Officer (Examination)
WBSCT&VE&SD