

Ref no: - ECE/PO/NOTICE/2021-22/087

Date: 02.11.2021

Notice

This is to inform all the 3<sup>rd</sup> semester (2<sup>nd</sup> year) lateral entry students that the last date of submission of hard copy of Residential/Domicile certificate for University registration is 10<sup>th</sup> November, 2021. All students are directed to submit the same within due date at Examination Cell of Elitte College of Engineering. All students are hereby informed to pay their registration fees of Rs. 2,250/- in Accounts department through online mode by 12<sup>th</sup> November, 2021.

For any kind of further assistance, do contact with the concerned person as below:

Mr. Amit Sarkar – Assistant In-Charge, Examination Cell, ECE

Mob no – 9163316565



(Dr. S. Basack)

Principal

**Principal**  
Elitte College of Engineering  
Karnamadhappur, Ghola  
Kolkata - 700 113

CC to:

1. All B. Tech. 3<sup>rd</sup> sem lateral entry students (through college website, department and whats app group)
2. All Faculty Members through HODs
3. Director (A & HR) – for kind information please
4. Director (O) – for kind information please
5. Mr. Sankar Ray – Manager, Coordination, EIEM & ECE – for kind information please
6. Mr. P. K. Nag – AO, ECE – for kind information please
7. Mr. Tathagata Roy Chowdhury – For doing the needful please
8. Accounts Officer, ECE
9. Examination Cell – ECE

**PROFORMA a1**

**Residential/Domicile Certificate for candidates residing in the State of West Bengal  
continuously for at least last ten (10) years as on 31.12.2019**

Certified that \_\_\_\_\_

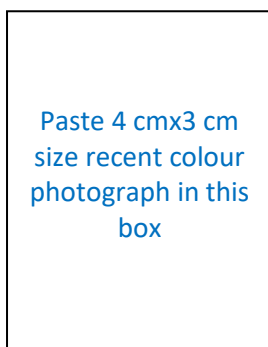
Son / daughter of \_\_\_\_\_ is a resident/permanent  
resident of West Bengal at Village/House No. \_\_\_\_\_

Street \_\_\_\_\_

Post Office \_\_\_\_\_ Police Station \_\_\_\_\_

In the District of \_\_\_\_\_ under \_\_\_\_\_

Assembly Constituency and has been living in the State of West Bengal continuously /  
uninterruptedly at least for the last ten (10) years as on 31-12-2019.



**(Candidate's photograph)**



**Candidate must sign here in front of the certifying  
authority**

Signature of Certifying Authority \_\_\_\_\_

Designation with Official Seal \_\_\_\_\_

Full Name of Certifying Authority \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone No. \_\_\_\_\_ Mobile No: \_\_\_\_\_ (optional)

ID No: \_\_\_\_\_ (optional)

*Note: Photograph is to be attested by the certifying authority.*

*The Certifying Authority should preserve a duplicate copy of this Certificate.*

## **Competent authority to issue domicile certificate**

- A. Proforma 'a1' or 'b' must be signed and certified by any of the following competent authorities from Central Government or State Government *having local jurisdiction over the place of the permanent residence of the concerned candidate or his/her parents viz.***
- a) District Magistrate, Additional District Magistrate, Deputy Magistrate, Deputy Collector, Sub - Divisional Officer, Block Development Officer.
  - b) Superintendent of Police, Additional Superintendent of Police, Sub Divisional Police Officer, Deputy Superintendent of Police,
  - c) Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner of Police Commissionerate.
  - d) Judicial Magistrate of any rank or position in the concerned district or Metropolitan locality or Hon'ble High Court at Calcutta or Hon'ble Supreme Court of India.
  - e) Corporation Area - Commissioner, Additional Commissioner, Joint Commissioner, Assistant Commissioner.
  - f) Assistant Secretary or above in the Secretariat to the Government of West Bengal (including GTA) or Central Government.
  - g) Deputy Director or above in the Directorate to the Government of West Bengal or Central Government.
- B. Officials issuing domicile certificates MUST provide his/her full name, designation, place of posting with address, land line/mobile number. He/she should also provide his/her identity card number if available.**
- C. Note: Domicile certificates issued by any elected people's representative such as municipal commissioner, Councillor of Municipal Corporation/ Municipality, Member of three-tier Panchayat system or GTA, MLA or MP are not acceptable.**